

# Wheelers Hill Secondary College

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15<sup>th</sup> November 2023

Dear Parents and Carers,

Wheeler's Hill Secondary College is looking forward to supporting your child's educational journey in 2024 and would like to advise you of our voluntary financial contributions.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. While these contributions are voluntary, they have a profound impact on our College. **Your ongoing support ensures that we can strive to achieve high-quality educational outcomes, excellent facilities and a stimulating learning environment which engages and nurtures all learners to achieve their goals for the future.** The College makes every effort to keep the cost of items and activities to a minimum and affordable for all families. Your contributions enable upgrades and enhancements to the Library and other key Learning and Wellbeing spaces as well as a raft of other vital infrastructures and learning opportunities.

Our belief is that every young person who enrolls at our school has the right to achieve **Excellence** in their learning and that they understand the rights of others to learn in a safe and inclusive environment. **Respect** is the cornerstone of all our actions. We believe that by nurturing personal wellbeing young people acquire the resilience and perseverance to harness **Creativity** in a proactive and collaborative way for the betterment of themselves and the world around them. We can only make this happen because of our partnership with you and we are deeply grateful for it.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely

*Fern Brisbane*  
College Principal

*Steve Kourtis*  
College Council President

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<i>Year 8 Student ID Card</i>	\$12
<i>Year 8 Planner</i>	\$30
<i>Year 8 classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>● <i>Design Engineering (\$40)</i></li> <li>● <i>Digital Technologies (\$40)</i></li> <li>● <i>Performing Arts (\$35)</i></li> <li>● <i>Visual Arts – paint, crayons, canvas, glitter, coloured paper (\$46)</i></li> <li>● <i>Science – chemicals (\$35)</i></li> <li>● <i>Music (\$25)</i></li> <li>● <i>Languages (\$20)</i></li> <li>● <i>Physical Education (\$23)</i></li> <li>● <i>English, Maths, Humanities (\$45)</i></li> </ul>	\$309
<i>Year 8 Printing and photocopying of worksheets and learning materials</i>	\$85
<b>Total Curriculum Contributions</b>	<b>\$436</b>

<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<i>School Sports Victoria affiliation (\$3) and District Affiliation membership (\$15)</i>	\$18
<i>Compass School Manager student and parent communication tool (SMS, attendance, reporting, chronicle, sick bay)</i>	\$50
<i>Student support – Robotics, Drama, Art and Chess Clubs</i>	\$20
<i>Student wellbeing programs – school counsellors, wellbeing programs, mental health practitioners</i>	\$30
<i>Lockers/Locker Maintenance</i>	\$20
<i>First aid equipment</i>	\$25
<i>School grounds maintenance and improvements</i>	\$15
<b>Total Other Contributions</b>	<b>\$178</b>

<b>Tax deductible contributions</b>	
<b>Building fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$100
<b>Library fund.</b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i>	\$100
<b>Total Tax deductible contributions</b>	<b>\$</b>

### **Educational items for students to own**

Attached is a list of items that the school recommends you purchase from Campion for your child to individually own and use.

## Extra-Curricular Items and Activities – provided on a user-pays basis

Wheelers Hill Secondary College offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

If you would like to purchase an item or activity for your child, please ensure payment is made to the school by the date that will be advised by school.

Extra-Curricular Items and Activities	Amount
School magazine/yearbook	\$25
Combination Lock	\$15
<b>Whole school events</b> <ul style="list-style-type: none"> <li>• Athletics carnival - entry and transport (\$20)</li> <li>• Swimming carnival – entry and transport (\$20)</li> </ul>	\$40
<b>Individual Music Lessons</b> Students have an opportunity to participate in one-on-one tailored lessons in their choice of instrument as well as performing in ensembles and enhancing their skills in the Performing Arts. Please complete an enrolment and permission slip for participation in this program <a href="#">{here}</a>	\$1200 per year
<b>Group Music Lessons</b> Students have an opportunity to participate in small group (max 4) music lessons in their choice of instrument as well as performing in ensembles and enhancing their skills in the Performing Arts. Please complete an enrolment and permission slip for participation in this program <a href="#">{here}</a>	\$440 per year
<b>Excursions and Incursions</b> Essential and Optional excursions and incursions are scheduled throughout 2024. The cost of these will be advised during the year as and when further planning has occurred. CSEF funding can be used for most of these activities.	To be advised
<b>School Production</b> Wheelers Hill Secondary College has a proud history of presenting quality musical productions to the wider community. Students from Year 7 – 12 have the opportunity to audition, rehearse and present a musical production every year – providing all students the chance to extend on their confidence, organisational skills, creative problem solving and interpersonal development. (approx. cost \$380 includes camp, hoodie and refreshments).	To be advised
<b>Total Extra-curricular Items and Activities</b>	\$

## Year 8 2024 Payment Sheet

Student Name: \_\_\_\_\_ Year Level 2024: \_\_\_\_\_

Category	Total
Curriculum Contributions	\$
Other Contributions	\$
	(Non-tax deductible)
	(Tax-deductible)
Extra-Curricular Items and Activities	\$
Tax Deductible Contributions	\$
<b>Total</b>	<b>\$</b>

### Financial Support for Families

Wheelers Hill Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for curriculum contributions, other contribution and Extra-Curricular Items and Activities
- Centrepay-if you have a health care card you may organise a regular payment through Centrelink

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Judith Walsh, Business Manager on 9561 5811 or email, Judith.Walsh@education.vic.gov.au

### Payment methods

#### Curriculum and Other Contributions

Preferred method of payment is via Compass online.

Login to Compass website <https://mwsc.vic.jdlf.com.au> utilising your Compass parent ID and password

A suggested amount will be listed for each payment item which you can adjust according to your preference. Full details will be in Compass. The Compass parent user guide can be located under the 'Community-School Documentation' tab in Compass.

#### Extra-Curricular Items and Activities

Preferred method of payment for these opt-in items and activities is via Compass Events online.

If you choose to pay directly to the school, credit card payments can be made.

Student Name: \_\_\_\_\_ Year Level 2024: \_\_\_\_\_

Card Number:                 Expiry Date: \_\_\_\_\_ CVC: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Signature: \_\_\_\_\_ Telephone: \_\_\_\_\_

### Refunds:

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.